

How to set up and make a Chase Quickpay rental payment to Green Ivy Property Management:

- Set up Quickpay
 - Log into your Chase bank account
 - Under the Payments & Transfers section select “Chase Quickpay”
 - Then select “Add a Recipient”
 - Enter the following information
 - Recipient - “Green Ivy Property Management”
 - Nickname (Optional) - Put in whatever nickname you want
 - Email Address - “payments@greenivypropmgt.com”
 - Confirm email Address - “payments@greenivypropmgt.com”
 - Do not put in any phone number
 - Click Next
 - Complete the “More Recipient Settings”
 - Click Add Recipient
- Send Money via Chase Quickpay
 - Log into your Chase bank account
 - Under the Payments & Transfers section select “Chase Quickpay”
 - Then select “Send Money”
 - Select the Green Ivy recipient that was added at set up
 - Enter the amount
 - You may also choose to “make this a repeating payment”
 - Select your account
 - Enter a message that references your property address and unit
 - Select a send on date
 - Click Next
 - Verify your Details and select “Send Money”

If you have any questions or issues please contact us at 773-913-2525.